

**TEACHER'S ACTIVITY REPORT 2019- 2020.**

**FACULTY: C. Anupma DEPARTMENT- FLC IQAC ACTIVITY No:SVC/2019-20/FLC-GEC/1**

**NAME OF THE ACTIVITY: German Certificate**

DATE	FACULTY	DEPARTMENT/COMMITTEE	COORDINATOR NAME
	C. Anupma	Foreign Language	Dr. Namita Pandey
TIME	VENUE	NUMBER OF PARTICIPANTS	NATURE: Outdoor/Indoor
	SVC	51	
<b>SUPPORT/ASSISTANCE:</b>	Mr. Anshul		

**BRIEF INFORMATION ABOUT THE ACTIVITY (CRITERION NO. -1):**

TOPIC/SUBJECT OF THE ACTIVITY	OBJECTIVES	METHODOLOGY	OUTCOMES
Hören (Listening)	<ul style="list-style-type: none"> <li>• <b>Understanding</b> To make students familiar with the language and how a native speaker talks. This would help them to comprehend and work intensively with the authentic texts related to everyday situations given in the book Netzwerk A1 and A2.</li> <li>• <b>Reacting</b> Train their ears to attentively hear the speakers talking about different situations. Through this they would be able to catch frequently used expressions and revise their grammar lessons in the process. attentively.</li> </ul>	The four foundations of all our German language part time courses are listening, reading, speaking and writing. Group discussions, role plays and interactive conversations in the classroom help everyone to improve every aspect of their language learning journey. We at Sri Venkateswara college design our courses in such a way that the individual level, capability and ability of every student to consume this foreign language is systematically dealt with and no student feels left behind. For each	<p>Passing this exam demonstrates that you can</p> <ul style="list-style-type: none"> <li>• Understand and use sentences and common expressions in everyday situations,</li> <li>• make yourself understood in simple, routine situations demanding an exchange of information on familiar and common topics,</li> <li>• describe your background and education, immediate surroundings and other matters associated with your immediate needs in a simple yet clear way.</li> </ul>

		<p>lesson we not only try to restrict ourselves to the books but we also try to combine the standard course books with some extra material as per the need of the students.</p> <p>Through regular tests, we always keep monitoring and assessing everyone's performance in the classroom.</p> <p>The most important aspect of language learning which many students hate or fear is grammar. In our courses we always try to employ unconventional ways of teaching grammar. Our student-friendly approach would include fun and interactive methods like playing German songs, games and watching movies.</p>	
Sprechen (Speaking)	The students can communicate in simple and routine tasks requiring a simple and direct exchange of information on familiar and routine matters. This would allow them to open to new cultures and would make them more flexible and appreciative of other people's opinions and actions.		
Schreiben	To make students		

(Writing)	understand and write different formats of writing comprehensions. This would help them to retain new words which can be accessed later on to form new sentences. Writing practice always help the students to think and speak in foreign language.		
Lesen	To help students expand their vocabulary and use this enhanced knowledge in different contexts. Reading different texts and comprehending them would not help the students to deepen their language skills but would also provide them with new cultural knowledge and perspectives.		

**PROOFS & DOCUMENTS ATTACHED (Tick mark the proofs attached):**

Notice & Letters✓	Student list of participation✓	Activity report✓	Photos	Feedback form
Feedback analysis	News clip with details	Certificate✓	Any other	

IQAC Document No:	Criterion No: 1	Metric No:
Departmental file no	IQAC file No;	

NAME OF TEACHER & SIGNATURE	NAME OF HEAD/ COMMITTEE INCHARGE & SIGNATURE	IQAC COORDINATOR (SEAL & SIGNATURE)

For Reference

Criterion I	Curricular Aspects (planning & Implementation)	Criterion V	Student Support & Progression
Criterion II	Teaching Learning & Evaluation	Criterion VI	Governance
Criterion III	Research, Innovations & Extension	Criterion VII	Institutional Values & Best Practices
Criterion IV	Learning Resources and Infrastructure		



**SRI VENKATESWARA COLLEGE**  
(UNIVERSITY OF DELHI)  
New Delhi-110 021

Ref No : SVC/Admn/2019/P/ 1252

10<sup>th</sup> June, 2019

**NOTIFICATION**

**LAST DATE : 24<sup>th</sup> July, 2019**

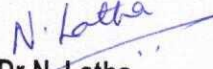
**College offers following Professional/Vocational Courses for the academic year 2019-2020:-**


1.	One Year Postgraduate Diploma in Bio-Chemical & Molecular Technology
2.	One Year Certificate Course in Travel and Tourism & Travel Management
3.	One Year Certificate Course in German Language (Part-Time)
4.	One Year Diploma in German Language (Part-Time)
5.	One Year Certificate Course in French Language (Part-Time)
6.	One Year Diploma Course in French Language (Part-Time)
7.	One Year Certificate Course in Mandarin (Chinese) Language (Part-Time)*
8.	One Year Certificate Course in Russian Language (Part-Time)
9.	One Year Certificate Course in Spanish Language (Part-Time)
10.	One Year Diploma Course in Spanish Language (Part-Time)

- This course will start subject to the approval of the university.

For details, please log on to college website : [www.svc.ac.in](http://www.svc.ac.in)

  
Dr Namita Pandey  
Convener, Foreign Language Courses

  
Dr N. Latha  
Convener, Admissions

  
Dr P. Hemalatha Reddy  
Principal  
Principal  
Sri Venkateswara College  
(University of Delhi)  
Dhaura Kuan  
New Delhi-110 021

Copy to :- Administrative Officer/Section Officers (Administration and Accounts)/All Concerned/College Website/College Notice Board/File.





**SRI VENKATESWARA COLLEGE  
(UNIVERSITY OF DELHI)**

Ref No : SVC/Admn/2019/P/1252

10<sup>th</sup> June, 2019

**NOTIFICATION**

**LAST DATE : 24<sup>th</sup> July, 2019**

**College offers part time Courses in French, German, Mandarin (Chinese), Russian and Spanish Language, as per details given here under, for the academic year 2019-2020:-**

1.	One Year Certificate Course in German Language (Part-Time)
2.	One Year Diploma in German Language (Part-Time)
3.	One Year Certificate Course in French Language (Part-Time)
4.	One Year Diploma Course in French Language (Part-Time)
5.	One Year Certificate Course in Mandarin (Chinese) Language (Part-Time)*
6.	One Year Certificate Course in Russian Language (Part-Time)
7.	One Year Certificate Course in Spanish Language (Part-Time)
8.	One Year Diploma Course in Spanish Language (Part-Time)

- This course will start subject to the approval of the university.

**Eligibility Criteria**

**For Certificate Course**

Candidates who have passed the Senior School Certificate Examination (10+2) of the Central Board of Secondary Education, New Delhi, or an examination recognized as equivalent thereto with an aggregate of at least 45% marks are eligible to apply. Admission will be made in order of merit based on the degree/certificate in each of the following categories:-


- I Post-graduate and above
- II Graduate
- III 10+2

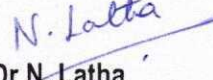
**For Diploma Course**

Candidates who have passed the Certificate Examination of the University of Delhi in a language or an examination recognized as equivalent thereto are eligible to apply for admission to the Diploma Course in that language. Admissions will be made strictly in order of merit of the respective certificate course examination followed by Interview.

Candidates who have obtained their Certificate in the language from any other institution OR one year or more before the year of admission shall be required to appear in the Interview conducted by the college.

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Dr Namita Pandey  
Convener, Foreign Language Courses

  
Dr N. Latha  
Convener, Admissions

  
Dr P. Hemalatha Reddy  
Principal

**Principal**  
Sri Venkateswara College  
(University of Delhi)  
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Page....2/....



## For Advanced Diploma Course

Candidates who have passed the Diploma examination in a language concerned from the University of Delhi or an examination recognized as equivalent thereto are eligible to apply for admission to the Advanced Diploma Course in the respective language.

Candidates who have obtained their Diploma in the language from any other institution OR one year or more before the year of admission will be required to appear in the Interview conducted by the college.

### Admission Procedure

For clarification, if any, the office of the Section Officer (Administration) may be contacted on all working days between 9:30 AM and 12:30 PM. Online application form may be submitted along with the requisite fee.

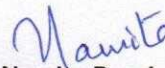
The candidates pursuing a part-time language course and some other course/s from the University of Delhi /any other University simultaneously may note that the college does not take any responsibility for adjustment of dates for classes/examinations. The candidates may also note that they can pursue only one part-time language course in the college in any academic year.

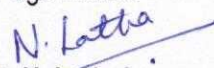
The Candidates fulfilling the eligibility criteria, as specified above, may submit the online Pre Admission Form, paying requisite application fee of Rs 200/- (Rupees Two Hundred) only, for the academic year 2019-2020, available on the college website ([www.svc.ac.in](http://www.svc.ac.in)) within the stipulated period.


S.No.	Course of Study	Special Requirements/Eligibility Criteria
1.	Certificate/Diploma Course in French, German, Mandarin (Chinese), Russian and Spanish Language Course (Part Time), wherever applicable	<p>For Merit Purpose, the aggregate of English or One Language and Three Best relevant subjects will be considered. Students from all streams may apply. Admission Through Merit-cum-interview. Shortlisted candidates will be interviewed on from 05<sup>th</sup> August, 2019 To 07<sup>th</sup> August, 2019, Seminar Room, College Campus. Reporting Time :: 10 :30 AM.</p> <p>Reservation in seats for SC/ST/OBC/EWSs/KM/PWD candidates is applicable as per university rules.</p> <p>SC : Schedule Caste ST : Schedule Tribe PWD : Person with Disabilities OBC : Other Backward Class EWSs : Economically Weaker Sections KM : Kashmiri Migrant</p>

**Mode of Payment of Application Fee:-** The application fee of Rs 200/- (Rupees Two Hundred) only may be paid by Credit Card/Debit Card/Net Banking/Demand Draft within the stipulated time. The Demand Draft should be drawn in favour of "The Principal, Sri Venkateswara College, New Delhi" issued by any Nationalized/Scheduled Bank, if payment is made through Demand Draft. **Please do not wait until the last day for the submission. Please complete the process well in time on or before 11<sup>th</sup> July, 2018 positively.** The following steps may be followed for successful completion of the same:-

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Dr P. Hemalatha Reddy  
Principal  
Principal  
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(University of Delhi)  
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### LIST OF CERTIFICATES/DOCUMENTS REQUIRED AT THE TIME OF ADMISSION

**List of Certificates/Documents:-** The applicants shall be required to produce the following documents in original with two sets of self-attested photocopies at the time of admission: -

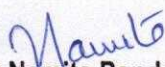
1. Class X Certificate (Marks-sheet or certificate) indicating date of birth and Parents' names\* (The names of applicants claiming reservation under SC/ST/OBC/EWS/CW/KM must match with the names that appear on the corresponding reservation certificates; similarly their parents' names must match in both sets of certificates).
2. Class XII Marks-Sheet.
3. SC/ST/OBC/EWS/CW/KM Certificate (in the name of the Applicant) issued by the competent authority. (The names of applicants claiming reservation under SC/ST/OBC/EWS/CW/KM must match with the names that appear on their corresponding School Board qualifying certificates; similarly their parents' names must match in both sets of certificates).
4. Income Certificate issued by the Competent Authority from SC/ST applicants for reimbursement of Admission and Tuition Fee testifying that their parents are not Income Tax Payees.
5. OBC (Non-Creamy Layer) Certificate (in the name of the Applicant) issued by the competent authority, and wherein the caste is in the OBC central list issued by <http://ncbc.nic.in>. (The name of the applicant claiming reservation under OBC (Non-Creamy Layer) must match with the applicant's name as it appears on their corresponding School Board qualifying certificates; similarly their parents' names must match in both sets of certificates).
6. EWS Certificate from competent authority certifying the applicant can claim reservation under this category. (The names of applicants claiming reservation under this category must match with the names that appear on their corresponding School Board qualifying certificates; similarly their parents' names must match in both sets of certificates).
7. Transfer Certificate from school / college as well as Migration Certificate from Board /University are required from those students who have passed senior secondary exam from outside Delhi
8. Four Copies of Passport Size Recent Photographs (without Signature or Stamp). The name of the Candidate should be written behind the photographs.
9. Mandatory Anti Ragging Self-Certification (Both from candidate and Parent/Guardian as per the prescribed proforma duly signed. The same may be downloaded from the college website ([www.svc.ac.in](http://www.svc.ac.in)))
10. Self-attested copy of Passport & VISA (for Foreign Candidates).

**Important Notes :-** The College will accept self-attested copies of documents / papers provided by the candidates admitted provisionally to various Undergraduate/Postgraduate/Professional/Vocational courses available in the college. It is made clear that if any false attestation / falsified records are detected, the candidate will be debarred from attending any course in the college for next five years and in addition, a criminal case under relevant sections of IPC (viz. 470,471,474 etc.) will be instituted against him/her, as per university rules. No request for non-production of any document/certificate at the time of admission shall be considered under any circumstances. Further, the uploaded documents will need to be presented in the colleges at the time of admission, for online and/or forensic verification. If any false attestation / falsified records are detected, the applicant will be debarred from the University and / or its colleges and penal action will be taken against the applicant.


#### Course Fee :

1. For **Certificate Course** : Rs 17,000/- (excluding University Examination Fee) PA.
2. For **Diploma/Advance Diploma Course** : Rs 17,000/- (excluding University Examination Fee) PA.
3. In case of withdrawal of admission, fees will be refunded as per rules.
4. The classes will be held on Mondays, Wednesdays and Saturdays after 2:00 PM onwards.

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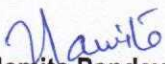
**Number of Seats :: 62 (Sixty Two)**


The college shall retain the certificates of the candidate during the admission process and shall promptly return the documents in case, he/she cancels his/her admission or has to appear in counseling of any other university/ institutes or in order to move to another college on declaration of a subsequent cut off lists. It is pertinent to mention here that all Original Certificates/Documents will be returned to the candidates between 11<sup>th</sup> September, 2019 and 31<sup>st</sup> October, 2019 only after verification by the concerned official (s) after signing the specified box on the Admission Form and submission of the Online Generated Registration cum Admission Fee Receipt.

All Original Certificates/Documents will be returned to the students only after verification by the concerned official (s) after signing the specified box on the Admission Form within three days, of the submission of the Online Generated Registration cum Admission Fee Receipt. In extraordinary circumstances, candidates may be permitted to collect their certificates/documents on or before 31<sup>st</sup> October in which year admission was granted provisionally. The candidate shall ensure before leaving the Counter that the Certificates/Documents received by him/her is/are complete in all the respects. The college shall not be held responsible for any loss of the Certificates/Documents and no claim will be considered under any circumstances thereafter.

It is pertinent to mention here that the language course will be offered subject to a minimum number of candidates applying for the course.

For clarification, if any, Mr Anshul, Junior Assistant (Administration) may be contacted on all working days (excluding Saturdays/Sundays and other gazetted holidays) between 9:30 AM and 12:30 PM.

  
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శ్రీ వేంకటేశ్వర కళాశాల  
**Sri Venkateswara College**

(University of Delhi)

NAAC 'A' Accredited, DBT Star Status

Benito Juarez Road, Dhaula Kuan, New Delhi-110021

Ph.: 011-24112196, 24118590, Telefax : 011-24118535

principal@svc.ac.in

**Prof. C. SHEELA REDDY**  
**PRINCIPAL**

Ref No. : SVC/Admn/2021/

Date : 19-01-2021

**Provisional Cum Character Certificate**

University Roll No. : 25952

College Roll No. : 3219008

This is to certify that Ms. Agrima Kishore Daughter of Mr Parveen Kumar and Mrs Priti who appeared from the College at the **Certificate Course in German Language – I (One Year)** Examination held by the University in Delhi in June, 2020 has been declared successful in the said Examination securing **259/300** Marks as per results announced by the University of Delhi.

Her date of birth as recorded in the College Register is **25.12.1997, Twenty Fifth December Nineteen Hundred Ninety Seven (in words).**

Her conduct and character are Good. I wish her all success in life.

*C. Sheela Reddy, 19/1/2021*

**Principal**

Sri Venkateswara College

(University of Delhi)

Dhaulta Kuan

New Delhi-110 021

*A*

## List of Students

S.No.	Name of the Student	College Roll No
1	Tanwangini Sahani	3219001
2	Mitali Gupta	3219002
3	Pratyush kumar	3219003
4	HIMANI SOOD	3219004
5	Ritika pawar	3219005
6	Hitanshu	3219006
7	Aishleen Kaur	3219007
8	Agrima Kishore	3219008
9	Rakesh Sharma	3219009
10	Prem kumar	3219010
11	Prachi Rawat	3219011
12	SHAIJU SHARAF	3219013
13	Somya Ahuja	3219014
14	Dev Mudgal	3219015
15	Anurag Sapra	3219016
16	Sara V Skaria	3219017
17	Varsha yadav	3219018
18	vansh batra	3219019
19	Rashmi Saini	3219020
20	Anuj Rath	3219021
21	pranjal	3219022
22	SHUBHAM KUMAR TIWARI	3219023
23	NAMAN MIGLANI	3219024
24	Muskan	3219025
25	Tanvi	3219026
26	Kajol Verma	3219027
27	Anshu Verma	3219028
28	Manisha Sain	3219029
29	Sanjana	3219030
30	Kashish Gupta	3219031
31	Aanandita Bhagat	3219032
32	Rajni Singh	3219033
33	sandeep tripathi	3219034
34	Vaibhav Sharma	3219035
35	Vivek Saini	3219036
36	ujjwal nagpal	3219037
37	Mahima Kaur Bajaj	3219038
38	SNEHA RATURI	3219039
39	Parul Gupta	3219040
40	Shivli Jaiswal	3219041
41	Rithal Padhy	3219042
42	MANASVI VERMA	3219043
43	SHIVANGI BHUTANI	3219044
44	Shubham Ahuja	3219045
45	Puneet sharma	3219046
46	Vivek Kumar	3219047



47	BARIRAH	3219048
48	Rahi Ferdoushi Mazumder	3219051
49	vivek chalapati	3219052
50	PRAGYA MALIK	3219053
51	Pragyanur Saikia	3219054